



Vancouver Island Amateur Hockey Association MHA RESIDENTIAL VERIFICATION &/OR TRANSFER CHECKLIST

(To be completed by both the receiving MHA Registrar & Parents/Caregivers then up-loaded with supporting documentation on the HCR)

Players Name: _____

Receiving MHA: _____

IMPORTANT:

1) Are all other siblings transferring to the new Association:

<input type="checkbox"/> Yes (Please list names below)	<input type="checkbox"/> No (Please list names & reason/s why below)	<input type="checkbox"/> Not Applicable

(If needed, explanations for the above can be provided on a separate page)

2) If a Move **Without** Parent: BC Hockey - Player Declaration of Residence Form has been submitted, Yes N/A

PROOF OF PERMANENT RESIDENCY: *Note - MHA's and/or VIAHA have the right to request additional documentation.

Step 1: Home Owners please provide both of the following supporting documents:

- Property Tax Bill/Assessment including information on the Home Owners Grant (HOG) portion claimed for the address to prove majority of living.
- Canada Post Change of Address *(if done online - application must include all steps)*

***If you cannot provide the above documents for the home you're claiming permanent residency on then the reason/s why **MUST** be stated within a separate statement & then move onto Step 2:**

Step 2: Please provide a minimum of four (4) of the following supporting documents:

- Canada Post Change of Address *(if done online - application must include all steps)*
- Residential Lease *(all inclusive leases to be notarized & stamped - see Residential Qualification Handout for guidelines)*
- Bill of Sale *(new home purchase)*
- Vehicle Insurance Papers **plus** a corresponding Drivers Licence
- Proof of Home or Rental Insurance (structure/contents insurance)
- BC medical statement
- GST Statement or Income Tax Assessment
- School Registration (confirming child's address)
- Bills *(One (1) of the following **ONLY** - hydro, gas, water, cable, satellite & phone, bank/credit card statement)*
- Other- As requested or approved by VIAHA _____

VIAHA & MHA's reserves the right to request further information in regards to residency

I declare, the above provided information to be true and correct.

Printed Name (Parent/Caregiver)

Signature of (Parent/Caregiver)

I certify, that I have received and up-loaded the above provided information on the HCR.

Printed Name (Receiving MHA Registrar)

Signature (Receiving MHA Registrar)

***By signing this document you give permission for the MHA & VIAHA to share the information you provided above with BC Hockey, Hockey Canada and Government Agencies.**

***Should supporting documentation be falsified or a player is found not to be residing in the location he/she registered the following actions can be taken:**

- Transfer or membership can be rejected prior to commencement of season
- Player/s can be suspended from playing hockey
- His/her team could lose all team points earned during the playing season while he/she was on the team
- Player/s and parents could face possible sanctions for up to as much as 3 years (as per HC Regulation F Paragraph 22)

***VIAHA and the MHA have the responsibility to investigate residency at any time to verify any information provided by the parents/caregivers to support a residential transfer and or residency.**

VIAHA & MHA Registrar's Section Only:

- 1) Ensured new address is within the Associations boundary: Yes (verified on Google maps)
- 2) This residential move is across an MHA boundary (as per VIAHA Regulation 4.08): Yes

Please scan & up-load this form along with the above provided documents onto the HCR – Thank you!

