

**Nanaimo Minor Hockey Executive Meeting  
May 18, 2016**

**Executive in Attendance:** Jamie Davis, Christie MacDonald, Glenn Cook, Gord Nowicki, Janelle Olson, Jody Windley, Joe Coburn, Kim Darbyshire, Kyla Hartnell, Lesley Winchell, Matt Caillet, Nicole Sugiyama, Nicole Waugh, Tom Russell, Yvette McKay

**Guests:** Vicky Long

**Regrets:** Cathy Coulson, Dave van Deventer, Meaghan Pranke

**Call to order 6:05 pm.**

**Motion to adopt agenda. Nicole S., 2<sup>nd</sup> Janelle. CARRIED.**

**Motion to adopt minutes, May 3, 2016 Executive meeting. Yvette, 2<sup>nd</sup> Janelle. CARRIED**

**Correspondence:** none

Jamie welcomes the new board,

- Robert's Rules of Order used for meetings
- Speak up
- Agenda items can be added via email or at meeting start
- Motions can be made, a seconder is needed, then discussion, and a call to vote
- Quorum is required to hold meetings, 14 voting – need 8 for quorum, President votes on in case of a tie vote

Introductions

**Executive Reports:**

**PRESIDENT** (Jamie Davis)

**DEVELOPMENT COORDINATOR** (Joe Coburn)

**COMPETITIVE DIRECTOR** (Glenn Cook)

**FEMALE DIRECTOR** (Nicole Waugh)

**MIDGET DIVISION** (Kim Darbyshire)

**BANTAM DIVISION** (Janelle Olson)

**PEEWEE DIRECTOR** (Gord Nowicki)

**ATOM DIRECTOR** (Kyla Hartnell)

**NOVICE DIRECTOR** (Lesley Winchell)

**INITIATION DIRECTOR** (Nicole Sugiyama-Trenholm)

**TREASURER** (Yvette McKay)

- Financials handed out

**REGISTRAR** (Christie MacDonald)

**ICE COORDINATOR** (Cathy Coulson)

**WAYS & MEANS COORDINATOR** (Jody Windley)

**EQUIPMENT** (Tom Russell)

**SAFETY & RISK** (Dave van Deventer)

**TOURNAMENT & SPECIAL EVENTS** (Meaghan Pranke)

**REFEREE IN CHIEF** (Matt Caillet)

**Old Business:** none

**New Business:**

**Appointment of new Executive Board Members** not voted on at AGM.

Matt Caillet – Referee in Chief

Cathy Coulson – Ice Coordinator

Jody Windley – Ways & Means Coordinator

Tom Russell – Equipment Manager

Christie MacDonald – Registrar

Meaghan Pranke – Tournament & Special Events

1<sup>st</sup> Vice President & Chair of Discipline Committee – Janelle Olson

2<sup>nd</sup> Vice President & Chair of Appeal Committee & Rules Committee – Kim Darbyshire

**Communication & Transparency**

- Planning to implement a better communication platform
- Email system in place with new change in Constitution which allows the association to email members
- Looking at ideas; monthly newsletters, bulletins, player features, team features, links to minutes and reports.
- Kyla will look into the idea of a Communication Director with a VIU student

**Registration numbers**

- Low numbers in Initiation, Novice and Atom to date
- Need better exposure
  - o In school newsletters
  - o Can set up a committee for registration input, new programs
  - o Newspaper article coming out
  - o Need to educate public in costs, payment plans, financial help
  - o Rookie year cost less? Already discounted Initiation fee for 5 & 6 yr olds
  - o Emphasis fun
  - o Parents worried about concussions, more in soccer than hockey, again education
  - o Brochure already made for City of Nanaimo, Vicky will send out to everyone

**Motion to waive \$100 late registration fee, paid after June 1, for New registrants. Nicole, 2<sup>nd</sup> Glenn. CARRIED.**

- Signage around the City, billboard 4 x 8
- Glenn can look at this
- Tom and Cory can build stands and set up originally
- Will need someone to maintain and take up/take down through season

**Motion to spend \$800 in advertising budget for 2, 4x8 signs. Nicole, 2<sup>nd</sup> Yvette. CARRIED.**

#### **Coach Selection Committee**

- Names put forth, Glenn Cook, Joe Coburn, Gord Nowicki, Trent Kaese
- No Head Coach at this time
- Joe would like 2 weeks to find someone, by June 2<sup>nd</sup> start of interviews

**Motion to ratify the names put forth for Coach Selection Committee. Kim, 2<sup>nd</sup> Christie. CARRIED.**

Board meetings usually held the 2<sup>nd</sup> Wednesday of each month. Would like to have next meeting on June 15<sup>th</sup>, 3<sup>rd</sup> Wednesday, at 630pm.

#### **Development Mentorship Program**

- Approved by previous board in theory
- Joe needs to reach out to Ken Paziuk

**Motion to go “In Camera” Janelle, 2<sup>nd</sup> Jody. CARRIED.**

**Motion to return to regular order of business. Christie, 2<sup>nd</sup> Nicole. CARRIED.**

#### **Head Coach**

- position is very important
- Directors need to be on top of their divisions/coaches
- Budget line as is
- Development Program in planning
  - Not ready to make motions on program
  - Needed to be in budget, done in March as per policy, past board was being proactive
  - Knew that there could be a board not suing the \$30,000.00
  - Spent responsibly
    - Possibility of roll back of fees next season if not used
- Could use the idea of a senior and junior head coach – shared responsibilities
- BC Hockey requires a named Head Coach
- Joe starting interviews next week, will reach out to Ken
- Board can ratify by email

#### **Peewee Tier 1 Championships**

- NMHA put in an application to host for upcoming season
- Waiting on word from VIAHA, AGM May 29

### **VIAHA AGM**

- Who can attend?
- Nicole, Kim, Janelle

### **BC Hockey AGM – Sun Peaks Resort, North of Kamloops**

- Who can attend?
- Gord, Glenn, Tom

### **Esso Fun Days**

- Free to association
- Female hockey only 5 – 17 yrs
- 1 day = 2 hours of ice
- 1 room for coaches
- 6-week program, subsidized partial cost with BCH/Esso
- If NMHA does one day can we do the 6 week as well? Yes
- Nicole will work with Cathy regarding ice

### **Association Tournament Dates**

- Vicky will email Cathy to send those out

New Directors make sure you reach out to past Division Directors, willing to mentor, especially, Kim, Janelle, Christie, & Yvette

How are referee sign up numbers? Unknown at this time, Matt will reach out via email to see who is returning.

**Motion to go “In Camera”. Glenn, 2<sup>nd</sup> Yvette. CARRIED.**

**Motion to return to regular order of business. Christie, 2<sup>nd</sup> Gord. CARRIED.**

Review of office hours, Jamie(President) does annual Administrator review

**Equipment Room** - 400 old rep jerseys, orange color, what to do with them?

- Can use as practice jersey
- Sell them? Done that
- Has sent to in need organizations in the past, ok to do this again, Tom’s discretion

Adjourned 8:45pm

### **Reminders:**

VIAHA AGM – May 29<sup>th</sup>

NMHA Executive meeting June 15th, 2016

BCH AGM – June 10-12<sup>th</sup>