

**Nanaimo Minor Hockey Executive Meeting
May 3, 2016**

Executive in Attendance: Jamie Davis, Angela Vandeppear, Dave Boehm, Eadie Whitford, Janelle Olson, Jody Windley, Ken Paziuk, Kim Darbyshire, Yvette McKay

Guests: Vicky Long, Jason Dubyna

Regrets: Kyla Becia, Cathy Coulson, Christie MacDonald, Ken Peacock, Matt Caillet, Rashpal Khakh, Tom Russell, Mike Sexton

Call to order 6:05 pm.

Motion to adopt agenda. Ken, 2nd Yvette. CARRIED.

Motion to adopt minutes, April 13, 2016 Executive meeting. Ken, 2nd Dave. CARRIED

Correspondence: none

Executive Reports:

PRESIDENT (Jamie Davis)

DEVELOPMENT COORDINATOR (Ken Paziuk)

- Mentorship Program Sub Committee 2 meetings held
- One parent showed for parent only meeting, Blair Franklin
 - o Willing to help NMHA with Policies & Constitution writing
 - o Agrees with problems NMHA facing
 - o Recreational division team selections need work
 - o In favor of program
- Coach meeting – only 3 coaches
 - o Program beneficial for development
 - o Need better means of contact with families, not working asking to be passed down
 - o Kyla Hartnell, suggested Survey Monkey or such idea?
 - o Development Mentor selection committee, selects who gets appointed?
 - o Coach selections for Competitive is at June mtg
 - o Coach selections for recreational is Aug/Sept mtg
- Moving forward??
 - o After AGM, Ken if elected will finish completion of program and implementation if agreed upon

COMPETITIVE DIRECTOR (Dave Boehm)

FEMALE DIRECTOR (Eadie Whitford)

MIDGET DIVISION (Janelle Olson)

BANTAM DIVISION (Kim Darbyshire)

PEEWEE DIRECTOR (Ken Peacock-not present)

ATOM DIRECTOR (Angela Vandeppear-not present)

NOVICE DIRECTOR (Rashpal Khakh)

INITIATION DIRECTOR (Yvette McKay – interim)

TREASURER (Kyla Becia-not present)
- Financials handed out

REGISTRAR (Christie MacDonald-not present)

ICE COORDINATOR (Cathy Coulson-not present)

WAYS & MEANS COORDINATOR (Jody Windley)

EQUIPMENT (Tom Russell-not present)

SAFETY & RISK (Mike Sexton-not present)

TOURNAMENT & SPECIAL EVENTS (Yvette McKay)

REFEREE IN CHIEF (Matt Caillet-not present)

HEAD COACH (Jason Dubyna)

Old Business:

Motion to accept ALL housekeeping changes to the Policy Manual as filed. Ken, 2nd Dave. CARRIED.

Motion to approve addition under Objectives, **and changes to this document that are precluded by Constitutional changes will be made immediately.** MIKE, 2ND YVETTE.

Motion to approve housekeeping changes to come in line with VIAHA, remove ALL wording of Managing Director and replace with DIVISION DIRECTOR. MIKE, 2ND YVETTE.

Motion to approve addition under Revision Procedure, **ANY HOCKEY CANADA, BC HOCKEY, OR VIAHA POLICY CHANGE OR ANY CONSTITUTIONAL CHANGE WILL BE ADDED TO NMHA POLICY AS REQUIRED.** MIKE, 2ND YVETTE.

Motion to approve housekeeping to remove wording under Division Director, Competitive Division, **(PeeWee, Bantam, Midget Only)** MIKE, 2ND YVETTE.

Motion to approve housekeeping under Division Director, Recreational Division to remove **7-Recruit coffee sales coordinator.** MIKE, 2ND YVETTE.

And add

7. Cooperate with Safety and Risk Manager to ensure all Criminal Records Checks are completed for all volunteers, prior to the volunteer starting their duties.

15. Distribute and collect the following forms: **(as available)**

17. Ensure that the Head Coach and /manager are not spouses *to avoid potential conflicts.*

Motion to approve housekeeping under **Managing Division Director of Novice & Initiation. MIKE, 2ND YVETTE.**

~~1. Recruit and assign a Division Coordinator for each division.~~

2. Oversee instructor coach selection with Development Coordinator

3. Conduct instructor coach meetings to establish candidates for returning coaches instructors, and to establish evaluation process.

~~4. Conduct parent meetings after last registration and before season begins. For the purpose of providing orientation to Initiation Program, Evaluation dates and times, Parent videos, Equipment requirements, continued recruitment of volunteers, and to provide the parents or Guardians fundraising information obtained from the Ways and Means Director.~~

~~5. Ensure Coordinators and Instructors are aware of their duties and responsibilities as outlined in the NMHA Policy and Procedures Manual.~~

~~6. Ensure all Initiation volunteers complete the Initiation Volunteer Application form, as well cooperate with Safety and Risk Manager to ensure all Criminal Records Checks are completed for all volunteers, prior to the volunteer starting their duties.~~

~~7.4. Ensure all on ice instructors receive initiation program certification or Coach 2.~~

~~8.5. Ensure that all instructors and volunteers adhere to policies and procedures of NMHA.~~

~~9.6. Provide a list of instructors and managers to the Registrar for the Hockey Canada Registry.~~

~~10. 7. Provide a list of instructors and managers to the Development Coordinator.~~

~~11.8. Make and distribute complete ice schedules, date time and place, for all initiation divisions once ice times have been allocated by the Ice Coordinator.~~

~~12. 9. Assist in evaluation process and any player movement.~~

~~13. 10. Investigate any complaints and bring unresolved complaints to the Discipline Committee.~~

~~14. 11. Represent interests of the Division at the Board of Directors Meetings.~~

~~15. 12. Distribute and collect the following forms: (as available)~~

~~16. 13. Complete a Criminal Records Check for self~~

REMOVE – no longer exists

Initiation Division Coordinator

Reports to Managing Director of Initiation

~~1. Serve as an official spokesperson on behalf of the division~~

~~2. Assist in the selection of on ice instructors with Managing Director~~

~~3. Assist in developing player evaluation format, assist with evaluations, team composition once all evaluations are complete.~~

~~4. Assist in player movement either up or down.~~

~~5. Coordinates the implementation of the on-ice curriculum as outlined in the Initiation Program. Oversee that the Initiation Program is adhered to.~~

~~6. Conduct meetings with instructors as required. i.e. evaluation process, team composition.~~

~~7. Oversee implementation of house tournaments and ensure tournament sanction forms are completed and on time.~~

~~8. Assist in recruiting volunteers for fundraising. i.e. coffee sales and tournament committees.~~

~~9. Investigate any complaints and bring unresolved complaints to Managing Director.~~

~~10. Ensure year end evaluations and report cards are completed.~~

~~11. Ensure Managing Director is aware of any teams participating in out of town tournaments.~~

~~12. Advise Managing Director of any player movement.~~

~~13. Assist in recovery of NMHA equipment or property at year end.~~

~~14. Assist in distribution and collection of forms, as well as team schedules, photo packages, news letters.~~

~~15. Complete a Criminal Records Check for self~~

Qualifications:

Strong interest and commitment to child/player development

Ability to work with instructors, ability to communicate on-ice and off-ice requirements with players and parents or guardians.

Organizing abilities, good people skills and availability as to time requirements.

Motion to approve housekeeping under Ways & Means Coordinator, no longer exists. *MIKE, 2ND YVETTE.*

TEAM/DIVISION DUTIES

Receiving financial statements of House League Coffee Program/Concession Coordinators

ASSOCIATION DUTIES

In conjunction with the Division Manager(s), appointing coordinators for Divisions' annual fundraisers.

In conjunction with the Managing Director Initiation Division, appoint a coordinator to organize and conduct the annual Tag Day event.

Appoint a Bingo coordinator to recruit volunteers to work scheduled Bingos.

Report to the NMH Executive on Gaming issues related to Bingo

Motion to approve housekeeping changes to Fundraising Guidelines. *MIKE, 2ND YVETTE.*

REVISED February 2011 March 2016

2. We **It is** recommended

4. Any teams planning on conducting any form of gaming event (ticket raffle, pool etc.) **MUST** contact the Association Ways & Means Director, to ensure that the appropriate gaming license is obtained and that all BC Gaming Regulations are understood and followed. THIS IS CRITICAL!! We cannot jeopardize the Bingo or B license that we now have. Every raffle **MUST** have approval from the Association. After all fundraising events that involve a gaming license from BC Gaming, the follow-up report to BC Gaming must be done within two weeks of the fundraising event and submitted jointly to BC Gaming and the

Motion to approve housekeeping of Female Dual registration policy to come in line with BCH and VIAHA regulations. *MIKE, 2ND YVETTE.*

1. Female registrants may be rostered to both a female recreational team and an integrated recreational team;
2. Female players registering on an Island league, Atom Development or Regional Female may not register on a second team
3. Where a female registers wishing to be rostered to both a female recreational team and an integrated recreational team, the female shall advise the Association of the recreational division that constitutes her first choice (that is, the female or integrated recreational division) and the female may also be allowed to be rostered to the recreational division of her second choice provided there are spots available in that recreation division after taking into consideration all the players that have registered to play in that recreational division;
4. The Association is at liberty to determine, at its discretion and from time to time: (i) the total number of players that will be permitted to be rostered in any recreational division in a particular hockey season; (ii) the final cut off or deadline for registration of players in any recreational division in a particular hockey season.
5. Where a female is rostered to both a female recreational team and an integrated recreational team, the female will advise her coaches, with reasonable advance notice, if she will not be attending a team's activities including without limitation practices, games and team functions due to the female having a conflict in team schedules;

6. Where a female registrant is in breach of Policies and Procedures, either (or both) of the female's coaches may immediately suspend the player and refer the matter to the President of the Association for further discipline;

Motion to approve the following changes to Abuse Policy. *MIKE, 2ND YVETTE.*

Nanaimo Minor Hockey Association urges all members, players and volunteers to familiarize themselves with the POLICIES ON RECOGNITION AND PREVENTION OF ABUSE AND HARASSMENT available on the CHA and BCAHA websites,(www.hockeycanada.ca) or (www.bchockey.net). ~~Or,~~ Also, the policy is available upon request, from the Nanaimo Minor Hockey Association clubhouse.

Coaching Staff Protection Policy:

Notwithstanding, any provisions from the contrary to the Policy & Procedure Manual any complaint relating to coach, manager and team officials shall be handled in the following manner.

#1 Complaint shall be directed to Manager of the team, if any, if no manager is available or cooperative, a written complaint shall be submitted to the Division Director of division ~~effected~~ affected.

#2 If the complaint is not resolved through the manager then a written complaint shall be submitted to the Division Director of the division effected.

#3 The Division Director on receipt of complaint shall forward to the President a copy of said complaint.

#4 If complainant is not satisfied with the actions taken then the President shall determine and rule on the complaint or refer the complaint to the Discipline Committee. If matter is ~~referred~~ referred to Discipline Committee the Discipline Committee shall investigate the complaint and report its recommendations to the Executive Board.

Motion to add the following under Novice Minor. MIKE, 2ND YVETTE.

All skaters will play on rotation.

Motion to approve housekeeping under. MIKE, 2ND YVETTE.

- Where there are Tier 1 and Tier 2 and Tier 3 teams the, coaching mentor/competitive director both on and off the ice, to recommend player movement between the three teams.
- Meet with the evaluators from time to time throughout the evaluation process.
- Coaches will not be on the benches for scrimmages. Any staff assigned to run benches during scrimmages must be approved by the Evaluation Committee.

Motion to approve housekeeping under Officials Policy. MIKE, 2ND YVETTE.

All officials should be on the ice at the commencement of the ice slot. While the players are in their warm-up, the officials should review the game sheet, introduce themselves to the coaching staff of both teams and to their minor (off ice) officials, confirm time limitations and whether there will be running or stop time.

Enforce the rules of the game as set by the CHA, BCAHA, NVIHA, SVIHA and NMHA in a fair and consistent manner.

Show proper respect toward players, coaches and fans. Show interest and enthusiasm in the game. In doing so, you will gain the respect of players, coaches and fans.

Officials should hold no biases towards any team or player regardless of the circumstances.

Report all major misconduct, gross or match penalties to the Association and/or BCAHA in a manner prescribed by the Referee in Chief and/or BCAHA.

New Policies or changes to be voted on individually.

Motion to approve changes under Division Director, Competitive Division. MIKE, 2ND YVETTE. PASSED

OLD WORDING:

11. ensure coaches have fair, unbiased evaluation committees with knowledgeable hockey people

NEW WORDING:

11. ensure there are fair, unbiased evaluation committees with knowledgeable hockey people

OLD WORDING:

18. coaches will bring forward names for managing duties, for approval.

NEW WORDING:

18. ensure coaches will bring forward names for managing duties, for approval.

NEW WORDING:

25. cooperate with Safety and Risk Manager to ensure all Criminal Records Checks are completed or in process for all volunteers, prior to the volunteer starting their duties.

Motion to approve the following changes to Development Coordinator. MIKE, 2ND YVETTE. PASSED

4. assist the Managing Division Director in the selection of coaches for various divisions within the Association

8. select and appoint a Head Coach subject to the approval of the Board of Directors, to assist in the completion of his/her duties.

10. cooperate with Safety and Risk Manager to ensure all Criminal Records Checks are completed or in process for all volunteers, prior to the volunteer starting their duties.

Motion to add under Registration, ALL PLAYERS MUST FOLLOW THE REGISTRATION PROCEDURE TO PLAY IN NANAIMO MINOR HOCKEY. MIKE, 2ND YVETTE. PASSED

Motion to add new policy. MIKE, 2ND YVETTE. PASSED

NMHA EMAIL POLICY

- NMHA will never sell or rent our mailing lists to third parties for email marketing or any other purpose. NMHA may use email list for their own marketing or information purpose
- We will send our periodicals only to registered players/parents
- We keep our email lists clean as possible to prevent obsolete emails, please ensure NMHA has your correct email address

Motion to add new policy. MIKE, 2ND YVETTE. PASSED

NMHA Web Site Advertising Policy

- The purpose of this policy is to establish basic guidelines governing the sale of advertising to be posted on the NMHA website.
- All advertising placed on the website shall be approved by the Executive board prior to being launched on the website and shall be deemed to meet community standards appropriate to our members.
- Third party advertising placed by our website provider will not be allowed.
- The NMHA Executive board retains the right to limit the amount of advertising supported by our website.

- The NMHA Executive board retains the right grant “preferred status” to entities that either directly support minor hockey in our community or conduct business which is deemed to enhance the hockey experience for our members.
- Advertising will be offered for sale based on a rate schedule established by the Executive board.
- “Pop up” ads will not be allowed as they detract from the usability of our site.
- Advertising rights may be granted as part of any sponsorship agreement negotiated with NMHA and approved by the Executive board.
- All revenue generated by the sale of advertising on the webpage will be retained by the Association and allocated as deemed appropriate by the Executive board.

Rate Schedule for NMHA Web advertising

- The following rates will be applicable for placement of advertising on the MHA website. These rates will be reviewed at the conclusion of each season.

Business Ads

- This type of Ad is considered to be a premium Ad and will consist of the sponsor’s artwork and an embedded hyperlink to the sponsor’s website. This ad will be displayed on all pages of the MHA website. Due to space restrictions on the webpage, NMHA reserves the right to refuse an ad. These Ads are subject to a one time “Set Up” fee, which is applicable each time an ad is run. Ads may be purchased in monthly or annual increments.
- Set up fee..... \$100.00
- Monthly Rate.....\$100.00
- Annual Rate..... \$1000.00

Recreational Team sponsorship

- Recognizing that contributions benefiting the Association may come in many forms, a link will be placed free of charge for all companies that sponsor ~~within~~ the NMHA teams. In recognition of their sponsorship, a link to their website and their company’s logo ~~will~~ may be placed on the “Sponsors” page which is linked to every web page within the NMHA web site.
- A new sponsor is \$550.00 for the first season, but only \$300.00 for each subsequent season.
- For your \$550.00, your company name is displayed on each player’s team jersey(max 19) as well as used in any newspaper reports about your team. We also provide you with a framed photograph of your team that can be displayed in your business as well as all team photos are hung at NIC upper floor. Our photo night will be held in November at a local venue. If you would like to have a representative appear in the teams’ photographs, please provide us with a contact name and telephone number so that we may contact him/her when the schedule has been set up

Motion to make the following changes to Fundraising Guidelines. MIKE, 2ND YVETTE. PASSED

Ways & Means Director.

10. Teams may plan, budget and fund raise only for the following purposes:

- a) Tournament team registration fees
- b) Team hockey socks, one away and one home set, as required
- c) Additional ice rental
- d) Team fees for training, on or off the ice.
- e) Referees for exhibition games
- f) The cost of ONE hotel/motel room per night for coaching staff at any away tournament **Hotel rooms for Coaches at team discretion.**
- g) Player room costs are at a ratio of 1 room for every 3 players plus one adult only. Percentages of family rooms are covered. **hotel rooms at team discretion.**

- h) Ferry cost: **At team discretion.**
 - ~~i. Fares for up to 5 vehicles only or 25%~~
 - ~~ii. Gas bills for the above vehicles (5 only)~~
 - ~~iii. Passenger fare for the players and team staff only~~
 - i) Bus rental at team discretion
 - j) All team meals for players and coaching staff only.
 - k) Team equipment and repairs to such (pucks, pylons, first aid kits, etc.)
 - l) Other team expenses such as faxes, team websites, related phone bills, fund raising costs and mail

 - m) Team NMHA logo'd clothing and hats, **or Provincial Championship apparel** for players, ~~coaches~~ **team staff** and sponsors only
 - n) Competitive team assessment fees
 - o) Non-parent coaches expenses ~~supported by invoice to max of \$40 per day.~~ **at team discretion.**
 - p) Year-end Team Party, to a maximum of \$25 per player.
 - q) Year-end Team awards, to a maximum of \$25 per player
13. Provincial Championship Travel Emergency Fund PCTEF): 10% of all funds raised by Competitive teams will be remitted monthly to the Ways & Means Director. These funds are used to offset costs of teams traveling to BC Championships.

Budgeting for requests for this fund will follow the guidelines in bullet 10 above.

Motion to add the following to the Policy Manual under PCTEF. MIKE, 2ND YVETTE. PASSED

Monetary Distributions by area of BC Championship:

| | RECOMMENDED AMOUNTS |
|----------------|---------------------|
| Island | \$1000 |
| Lower Mainland | \$2500 |
| Fraser Valley | \$3000 |
| Okanagan | \$3500 |
| Thompson | \$4000 |
| Kootenay | \$4500 |
| Peace River | \$5000 |
| Northern BC | \$5500 |

These recommended amounts will be distributed to teams for players and team staff only, that are travelling to the BC Hockey Provincial Championship in their team category. However, the Board of Directors will consider such issues as the number of applicants to the fund for that season, the total amount of money in the fund, the amount the applicant has paid into the fund during the season, the exact location of the tournament, the means of travel and any other information the Board deems to be pertinent.

Motion to make the following changes under Competitive. MIKE, 2ND YVETTE. PASSED

Coach Selection

Coach Selection shall be by Committee as per BCAHA Coach Coordinator Resource, Chapter 3. The Committee shall be comprised of the Competitive Division Director, Development Coordinator, Head Coach/Coach Mentor, an Executive Board member appointed by the President and 1 other individual approved by the Executive. The committee will bring recommendations to the Board of Directors for ratification. The intent is to provide a qualified and unbiased Coach Selection Committee. **Past discipline**

and Coach Surveys will be taken into consideration with all Coach applications and can affect a Coach's eligibility for selection.

Motion to make the following changes under Competitive. MIKE, 2ND YVETTE. PASSED

Bantam Tier 1 (1 team)

Coaches – ~~minimum Development~~ High Performance 1 and Respect in Sport (every 4 years)

Motion to make the following changes under Competitive. MIKE, 2ND YVETTE. PASSED

Team Staff

NMHA will pay the registration/insurance for maximum 6 team staff which includes all coaches, minimum 1 Safety Person and 1 Manager, and additional other team staff rostered to the team will be billed at the current BC Hockey rate, to the team and paid prior to team staff being added to the roster.

Motion to add to Player Evaluation/Selection Policy. MIKE, 2ND YVETTE. PASSED

NMHA Competitive Evaluation

The evaluation of players selected to the competitive divisions are now conducted throughout the season by the direction of Competitive Coordinator, Association Head Coach/Coach Mentor, independent evaluators, and team head coaching reports.

Players are ranked in accordance to their practices, game play, skill, hockey sense and physical ability.

The information gathered through the ongoing evaluation process is recorded and maintained by the Competitive Director and the NMHA Hockey Office.

The information gathered through each season is meant to increase the accuracy in each player's evaluation and simplify the final team selection process (as opposed to the previous condensed evaluation of each player).

It is the primary goal of this procedure to allow the pre-season (fall) evaluation process to focus more attention on the "cusp or bubble" players, in order to afford those players a better opportunity to display their talent.

Competitive Director Pre-evaluation Team Selection Procedure

- 1) Record returning players to the major teams in each division.
- 2) Establish potential open positions.
- 3) Rank remaining players as per the coach's evaluations.
- 4) Record positions in accordance with the coaches' evaluations/ranking.
- 5) Cut-off when the roster is full and repeat for each team.
- 6) The Competitive Director shall be responsible for the trial rosters.

Midget Tier 1 (Major)

The **trial roster** for the MT-1 Team shall consist of players in the following priority:

- Best players in age group and most physically mature
- Returning MT-1 players
- MT-2 graduating players (2nd/3rd year Midgets) in accordance to their ranking
- Exceptional first year Midgets in accordance with their ranking

Midget Tier 2 (Minor)

The **trial roster** for the MT-2 team shall consist of players in the following priority:

Next best players in age group.

- *Returning MT-2 players*
- *1st year Midget Aged players according to their Bantam ranking*
- *Midget aged players who previously played recreational hockey*

The **Bantam Tier 1 (Major) trial roster** shall consist of players in the following priority:

- *Best players in age group*
- *Returning BT-1 Players*
- *Exceptional first year Bantams in accordance with their ranking*
- *2nd Year BT-2 Players*
- *2nd Year BT-3 Players or 1st Year Bantam Players in accordance with rankings*

The **Bantam Tier 2 (Minor) trial roster** shall consist of players in the following priority:

Next best players in age group

Returning BT-2 Players

- *1st year Bantams in accordance with rankings*
- *Returning BT-3 players in accordance with rankings.*

The **Bantam Tier 3 trial roster** shall consist of players in the following priority:

- *Next best players in age group.*
- *Returning BT-3 Players*
- *First year Bantam players in accordance with rankings*
- *Bantam aged players who previously played recreational hockey.*

Pee Wee – (repeat trial roster formula as above)

Atom Development :

Best players in group

Returning Atom A players

Returning Atom B1 players

Best ranked graduating Novice players from Coach evaluations

Returning Atom B2

Returning Atom Recreational players

Competitive Teams Pre-Season Camp

The object of the pre-season camp is to confirm the prior season's coach's evaluation, and NOT TO RE-EVALUATE EVERY PLAYER.

Review and evaluate pre-selections, look for errors.

Narrow the focus to specific team openings according to rankings.

Make the camp fun. Scrimmages will be more of the focus.

TIE BREAKING Criteria for Selections.

- 1) *Try to keep players in their own peer/age group: major with major, minor with minor.*

2) Coaching evaluation/association rankings.

3) The decision of the Competitive Director & Association Head Coach/Coach Mentor based on evaluations.

The Association shall book a minimum of five 1:15 ice-times for each trial team.

Major/Minor teams ice-teams shall consist of 15-30 minutes of drills, and a balance in 5on5 scrimmage monitored by unbiased evaluators. Evaluators shall make recommendations to the Competitive Director & Association Head Coach/Coach Mentor to confirm or adjust the rankings of the players where player movement is required. Players in this group are guaranteed a minimum of two ice-times.

Tier 3 trial teams shall also have a minimum of five 1:15 ice-times. The ice time shall consist of 15-30 minutes in drills, and the balance in scrimmage to be monitored by the evaluators. Evaluators shall make recommendations to the Competitive Director & Association Head Coach to confirm or adjust the rankings of the players where player movement is required. Players in this group are guaranteed a minimum of two ice-times.

The Competitive Coordinator will direct the evaluators to reduce the Tier 3 trial team to 20 skaters and 4 goalies after the third ice session.

No teams shall be finalized without the consent of the Competitive Director. Player movement between team over the evaluation process should be considered normal.

All competitive players attending Junior and/or Major Midget camps must register for and attend at least 1 ice session.(friendly amendment) Any medical exemption MUST be verified by a Physician and approved by the Competitive Director. Compassionate leave must be approved by the Competitive Director.

The attendance to the evaluation camp does not guarantee or prioritize the order of affiliation. Each affiliated player is based on team need and individual merit.

Players may be given leave to attend Junior and/or Major Midget camps.

Released Junior or Major Midget Players: Placement is not guaranteed but it is NMHA's intention to accommodate returning players when possible.

All players who do not attend the evaluation camp, but who are placed or affiliated with a competitive team will be charged the evaluation camp fee.

Motion to add under Recreational Coach Duties. Mike, 2nd Yvette. PASSED

each coach will provide a mid-season and a post season evaluation of players and a post season ranking

Motion to add under Affiliation. MIKE, 2ND YVETTE. PASSED

Affiliate players that play more than 4 games and attend more than 4 practices MAY BE REQUESTED pay a minimum \$100 team fee. This fee be based on a team by team basis.

Motion to add under Coaches. MIKE, 2ND YVETTE. PASSED

Minimum of one coach per team with equivalent of Coach Level training **for their division** and Respect in Sport (every 4 years). It is ~~encouraged~~ **mandatory** that all coaches have this training and to facilitate this, the Association will arrange for training to be held early in each season.

Coach Selection

Coach Selection shall be by Committee as per BCAHA Coach Coordinator Resource, Chapter 3. The Committee shall be comprised of the Divisional Director, Development Coordinator, and Head Coach/Coach Mentor. The ~~Managing Division~~ Director will bring recommendations to the Board of Directors for ratification. The intent is to provide a qualified and unbiased Coach Selection Committee. Past discipline and Coach Surveys will be taken into consideration with all Coach applications and can affect a Coach's eligibility for selection.

Team Staff

NMHA will pay the registration/insurance for maximum 6 team staff which includes all coaches, minimum 1 Safety Person and 1 Manager, and any additional team staff rostered to the team will be billed at the current BC Hockey rate, to the team and paid prior to team staff being added to the roster.

Motion to under Job descriptions. MIKE, 2ND YVETTE. PASSED

must have in process or completed a Criminal Records Check prior to having contact with any player.

Motion to make the following changes to Complaint Procedure. MIKE, 2ND YVETTE. PASSED

A complaint about a parent, player, coach, manager or other team official must be forwarded in writing first to the Team Manager. If the Team Manager cannot resolve the complaint internally, they would bring the complaint forward to the Division Director.

The ~~Managing Division~~ Director must forward the complaint to the President Discipline Committee for the appropriate response.

Motion to make the following changes under Competitive. MIKE, 2ND YVETTE. DEFERRED TO AGM

Current:

Competitive: No person shall hold office on the Executive and Board of Directors and Head Coach a Competitive team.

Proposed:

Any person holding office on the Executive and/or Board of Directors and Head Coaching a Competitive team, shall declare himself/herself In Conflict of Interest on any Executive and Board Member vote pertaining to any matters affecting or perceived to affect the team he/she coaches. If the President determines a Conflict of Interest exists, the vote of such person shall be abstained.

New Business:

Adjourned 8:12pm

AGM May 15th, 2016 6:00pm Oliver Woods

Next meeting May 18th, 2016